



RICWA
P.O. Box 8805
Cranston, RI 02920
ricwa.org

RE: **Exhibitor Prospectus**
2025 RICWA Trade Show & Luncheon AND Rhody Rumble
September 12, 2025
Crowne Plaza, Warwick, Rhode Island

Dear Exhibitor:

We are excited to announce that we will be hosting the first ever **Rhody Rumble Operations Competition** in conjunction with the **2025 Rhode Island Clean Water Association Annual Exhibition and Luncheon**. The Rhody Rumble will be a two-day event with multiple Ops Challenge Teams competing.

Last year, the Trade Show had 190+ attendees and it's growing every year. This event gives our exhibitors the unique opportunity to network and showcase their latest products and services to peers currently working in the water and wastewater industry on a one-on-one basis.

Day 1: Rhody Rumble Operators Challenge

When: Thursday, September 11, 2025, 2:00PM -9:00PM

What: Process & Labs Events followed by a Team Dinner with local RI delicacies

Where: Something Fishy, 175 Metro Center Blvd, Warwick, RI 02886

Day 2: RICWA Annual Exhibition and Luncheon + Rhody Rumble Operators Challenge

When: Friday, September 12, 2025, Exhibitor Setup: 7:30AM-9:00AM/Exhibit Hours: 9:00AM-3:00PM

What: Vendors Exhibits, Superintendents Meeting, Collections, Maintenance and Safety Events followed by the Rhody Rumble Awards Luncheon, Raffles

Where: Crowne Plaza, 801 Greenwich Ave, Warwick, RI 02886

Tickets will be available for the Team Dinner Tickets on September 11th along with registration for the Trade Show on September 12th. Space is limited for both days, so please respond with the enclosed contract and payment by **Wednesday, August 27, 2025** to hold your spot.

If you would like to participate in this year's RICWA Tradeshow, please complete the enclosed forms and return them with your payment (make check payable to RICWA). Send payment and registration to:

Rhode Island Clean Water Association
P.O. Box 8805
Cranston, RI 02920
Attn.: Annual Exhibition & Luncheon Coordinator

If you wish to e-mail the exhibit terms and registration form, please e-mail a PDF to Kim Sandbach at ricwa@ricwa.org and you may pay via credit card by going onto our web site at <https://ricwa.org/event/annual-trade-show-luncheon/>.

If you require additional information, please contact me via email at tracy.santoro@xylem.com or by cell phone at (401) 895-1411.

Sincerely,

Tracy Santoro
Tradeshow Committee Chair
Trade Show & Luncheon

EXHIBIT TERMS (Friday, September 12th)

Location of Exhibits

The 2025 Exhibition will be held at Crowne Plaza, 801 Greenwich Ave, Warwick, RI 02886. RICWA reserves the right to make such modifications and changes in booth assignments as may be necessary to adjust the floor plan at any time to meet the needs of the Exhibitors and registrants. Space is limited, booths will be assigned by date received based on a “first come-first served” basis.

Exhibitors’ Representative Admission

Unlimited exhibitors’ representatives will be allowed, providing the registration fee has been paid, for each booth. Booth will consist of one (1) 6-foot box table. The cost is \$550.00 per 6-foot box table and two (2) chairs, which includes two (2) lunch tickets.

Booth Equipment and Service Information

Cost of one (1) individual booth will be \$550.00. Booth consists of one (1) 6-foot boxed table and two chairs. Exhibitors will be responsible for any extension cords or power strips needed. Please note that this year’s exhibit area will be located inside the Crowne Plaza and exhibitors will be notified upon their arrival of booth location. The facility has outside exhibition space available which can be substituted for a booth upon request.

Installation and Removal Time

Exhibitors must install on Friday, September 12, 2025, between 7:30 AM and 9:00 AM. **All exhibits must be removed from the Exhibit area by 4:00 PM on Friday, September 12, 2025.** Material not removed by this time will be removed and put in storage at the Exhibitor’s expense. There is no space available for storage of empty cartons, crates, etc.

Exhibit Hours (Tabletop Exhibits)

The Annual Trade Show will be held on Friday, September 12, 2025, from 9:00 AM to 3:00 PM at the Crowne Plaza located at 801 Greenwich Ave, Warwick, RI 02886. The Luncheon will begin at 12:30 PM.

Exhibit Facility

The Exhibitor assumes responsibility and liability for losses, damages and claims arriving out of injury or damage to the Exhibitors’ displays, equipment and other property brought upon the premises of the Crowne Plaza. The Exhibitor shall indemnify and hold harmless the Crowne Plaza and RICWA and their agents, servants, and employees from all such losses, damages and claims.

There is not another agreement or warranty between the Exhibitor and RICWA except as set forth in this document. The rights of RICWA under this contract shall not be deemed waived except as specifically stated in writing and signed by an authorized officer of RICWA.

Security and Insurance

The Exhibitor is solely and fully responsible for its own exhibit material and should insure its exhibit against loss or damage from any causes whatsoever. All property of the Exhibitor is understood to remain in its care, custody, and control in transit to or from or within the confines of the facility.

Care of Building and Equipment

Exhibitors or Agents must not injure or deface the walls or floors of the building, the tables, or the equipment of the booths. When such damage appears, the Exhibitor is liable to the owner of the property so damaged. All materials used in exhibits must be flameproof. Combustible material

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801 Greenwich Ave, Warwick, RI 02886

or explosives are not permitted in the exhibit area. All electrical wiring included in the display must conform to electrical code safety rules and all applicable fire laws, electrical codes and other laws, which are in effect at the exhibit area. The exhibitor shall also comply with all reasonable requests of officials of the Crowne Plaza with respect to installation, conduct and disassembly of its exhibit.

Cancellation of Event

In the event that it is necessary to cancel a portion of or all of the Annual Exhibition and/or the exhibits, due to any cause beyond the direct control of RICWA including, but not limited to damage to or destruction of the convention and exhibit building, labor strikes, and adverse weather conditions, the Exhibitor shall be reimbursed only for actual direct costs not incurred by RICWA.

Cancellation of Registration

If an Exhibitor desires to cancel a reservation, a refund will only be granted if RICWA is able to fill the reserved booth with a replacement Exhibitor. Cancellations must be received in writing by Tuesday, September 9, 2025.

Exhibit Confirmation

Confirmation of your exhibit booth registration and booth assignment will be e-mailed to you prior to the event.

Hotel Reservation

The Crowne Plaza will provide a 15% discount on hotel bookings for any traveler wanting to stay over on **September 11, 2025**. You can reserve a room at the Crowne Plaza, 801 Greenwich Avenue, Warwick, RI 02886 using the following link:

<https://www.crowneplaza.com/redirect?path=hd&brandCode=CP&localeCode=en&hotelCode=WRWRI&rateCode=ILOIG& PMID=99502056&corporateNumber=100232924&cn=no&viewfullsite=true>

Sponsorships

RICWA offers sponsorship, including Challenge Competition, Training Sessions, Breakfast Coffee & Danish and Soda. Each sponsorship includes recognition via signs at the applicable stations and recognition during lunchtime. We appreciate your support and the sponsorships go a long way to help support event costs and improve the membership experience!

Please sign below to indicate that you agree with the above “Exhibit Terms”.

Exhibitor’s Signature

Date

Company Name

EXHIBIT SPACE APPLICATION AND REGISTRATION FORM

Note: Signing up as soon as possible is strongly encouraged by RICWA. This event offers a limited number of booths. Booth registration is first come first serve and once all spaces have been reserved, registration will be closed.

Company Name

Representative

Address

Telephone

City, State, Zip

Fax

Email address (please print clearly)

Booths are assigned based upon availability and on a first come first serve basis as determined by the date of receipt of request and deposit. Every effort is made to accommodate each exhibitor's preferred location. However, RICWA reserves the right to assign space to meet the needs of the Association, Exhibitors, and exhibits.

COST/PAYMENT INFORMATION

Registration Deadline – Wednesday, August 27, 2025

Booth: One (1) 6ft. Boxed Table & Two (2) Chairs

Two (2) Luncheon Tickets

Cost: \$550.00 per Booth

Power Needed: Yes No

Outside Booth: Yes No

No. of Booths _____ @ \$550.00 = _____

Would you like to donate a Raffle Prize: Yes (Please attached a business card to each prize)

Additional Luncheon Ticket(s) _____ @ \$40.00 = _____

Gluten Free Lunch Option: Yes Quantity _____

Sponsorship Option (includes advertisement with logo, please send logos to ricwa@ricwa.org):

Training Sessions _____ @ \$200.00 = _____

Breakfast Coffee & Danish _____ @ \$200.00 = _____

Ops Challenge Competition _____ @ \$200.00 = _____

Soda Sponsor _____ @ \$200.00 = _____

****New**** Thursday Rhody Rumble Team Dinner Ticket(s) _____ @ \$40.00 = _____

Total: \$ _____

CHECK ENCLOSED CHECK NO. _____ TOTAL \$ _____

IT'S AMORE BUFFET

- Appetizers
- Caesar Style Salad
- Tomato & Mozzarella Salad with Fresh Basil Vinaigrette
- Grilled Italian Sausage with Broccoli Rabe
- Chicken Francaise
- Penne Marinara, Fresh Tomato Sauce & Garlic
- Meatballs in Tomato Sauce
- Over Fresh Garlic Bread
- Hand Crafted Mini Pastry Bites